



## TERMS OF REFERENCE

### House Renting Supplier

**Location:** Akkar-Sahel

**Project Title:** AFDAL 4 phase V

**Contact:** [procurement@fairtradelebanon.org](mailto:procurement@fairtradelebanon.org)

### SCOPE OF WORK

---

#### 1- Objective

The main objective of this project is to enhance resilience to climate change/shocks, increase productivity, access to market, and overall improve employability and income generation opportunities within the food system in Akkar.

#### 2- Outcomes

FTL is seeking a supplier to provide Houses with the following items:

- Electricity
- Chairs
- Tables
- Tissues
- Bathroom
- Cleaning staff

#### Quantity:

2 houses.

#### Renting time:

This activity will cover all February until April 30, 2025 based on 5 days per week.

#### 3- Legal qualifications

- Legal documents of the House . سند تملك
- ID of the representative(s)

#### 4- Evaluation

- The quotation's evaluation process will consider following with assigned weights:
- Financial ..... 50%
- Technical ..... 50%

**5- Payment Terms**

- Payments will be made via bank cheques, subject to applicable bank fees.
- Payment will be made on a monthly basis, within 15 to 20 business days following the last delivery and submission of the respective invoice.

**6- How to apply**

- Please submit the offer, ensuring it includes all the above-mentioned requirements and confirmation of approval on the payment terms.
- Please submit documents related to legal qualifications.

to: [procurement@fairtradelebanon.org](mailto:procurement@fairtradelebanon.org)

Only selected suppliers will be contacted.