



TERMS OF REFERENCE

Trainer provider agency / Individual trainers

Location: Lebanon – Bekaa Region

Project Title: Permasoil

Coordinates with: FTL Project Coordinator

Activity start date: 14 October 2024

Activity end date: 17 January 2025

Contact: Procurement@fairtradelebanon.org

SCOPE OF WORK

1- Objective

The project aims to enhance agricultural sustainability in vulnerable communities using permaculture for climate resilience. It involves young people, runs community awareness campaigns, and utilizes permaculture techniques for effective water management.

Additionally, it engages local stakeholders to tailor project technologies to their specific needs and conducts educational programs about climate change and sustainable farming.

Fair Trade Lebanon is looking for a Trainers' provider agency or individual trainers to provide training for the above-detailed project in the Bekaa region.

2- Training Topics

The below topics should be developed following **Permaculture, Climate Change, and Sustainable Agriculture** criteria however they are subject to change according to needs assessment and curriculum development results.

Individual trainers' applicants can apply for specific topics among the below.

- Soil health
- Water management
- Green Construction
- Regenerative agriculture
- Innovative agricultural practices for climate change adaptation

FTL will provide the venue and refreshments.

3- Outcomes

The following outcomes are what the activity aims to achieve within the above-mentioned topics for the required training sessions:

- 35 sessions, 7 topics (5 groups of 15 participants)

The training will be given in the Bekaa region. Exact location is to be determined later on.

The training topics will be confirmed following the needs assessment.

4- Deliverables

- Conduct a total of 35 training sessions on the listed topics above.
- Assess and analyse beneficiary performance and topic understanding through relevant Pre and Post tests.
- Submit timely pre and post training reports for each training given.
- Submit training and activity report.

5- Qualifications

- University degree in agriculture or related fields.
- Minimum 5 years' experience as a trainer.
- Proven knowledge of Fair-Trade principles.
- Proven presentation skills.
- Drives results.

6- Skills

- Adheres to FTL values.
- Good interpersonal communication skills.
- Engaged in developing self and others.
- High degree of self-motivation.
- Excellent leadership, team building, and management skills.
- Good time management.
- Organized and able to create multiple timelines and schedules.
- Good knowledge of Arabic and English.

7- Company qualification

The company must have the following valid legal documents:

- Commercial Circular
- Fiscal Certificate of Incorporation at the Ministry of Finance

- VAT Certificate of Registration
- ID of company's authorized representative(s)

8- Payment terms

- Payments will be made through bank cheques
- Payment will be made within 15 to 20 business days after last delivery and submission of final invoice.
- The cheque amount will be subject to applicable bank fees.

9- How to apply

Applicants are requested to send their:

- Legal documents
- Portfolio + references
- CV and ID of trainer and / or Owner company
- Short concept-note related to the abovementioned intervention
- Detailed budget

to: procurement@fairtradelebanon.org

The detailed workplan will be developed and agreed upon in coordination with the FTL team.

Only selected candidates will be contacted.