



## TERMS OF REFERENCE

**Title: Cow Compost Manure**

**Location:** Lebanon

**Project Title:** Food for Akkar

**Procurement Project to be submitted by:** 20 August 2024

**Contact:** [procurement@fairtradelebanon.org](mailto:procurement@fairtradelebanon.org)

### SCOPE OF WORK

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#### 1- Summary

Fair Trade Lebanon is looking for suppliers to provide Cow Compost Manure to Owaynat-Akkar. Cow based Locally produced packed in 25 kg bags

#### 2- Objective

Reinforcing food security in Akkar through the improvement of the production capacities of farmers and a better access to food for vulnerable communities.

#### 3- Technical Specifications (please include pictures for the product in your offer)

Item	Description	Unit	Quantity	Specification
Cow Compost Manure	Cow based	Ton	25	Locally produced packed in 25 kg bags

#### 4- Requirements & conditions

The service provider is required to deliver all items to Al-Owaynat-Akkar along with workers/helpers available to assist with loading and unloading products, as and whenever needed.

#### 5- Company qualification

The company must have the following valid legal documents:

- Commercial Circular
- Fiscal Certificate of Incorporation at the Ministry of Finance
- VAT Certificate of Registration if applicable
- ID of company's authorized representative(s)

## **6- Evaluation**

- The quotation's evaluation process will consider following with assigned weights:
- Financial ..... 50%
- Technical ..... 50%

## **7- Payment Terms**

- Payments will be made only through bank transfer or bank cheques
- Payment will be made within 15 business days of invoice receipt. after last delivery and submission of final invoice.

## **8- How to apply**

Applicants are requested to send their:

- Legal documents
- Detailed offer
- Acknowledgment letter of payment modality

to: **[procurement@fairtradelebanon.org](mailto:procurement@fairtradelebanon.org)**

Only selected candidates will be contacted.