



TERMS OF REFERENCE

Needs assessment expert

Location: Bekaa, Lebanon

Project Title: Tawazon Tabie (Equilibre Naturel): Building climate resilience for farmers and food producers in Lebanon.

Coordinates with: Paty Nakhle

Contact: procurement@fairtradelebanon.org

SCOPE OF WORK

1- Summary

FTL is seeking a local expert to conduct a needs assessment to identify the farmers and food processors needs under the project "Tawazon Tabie aiming to strengthen the resilience of farmers and producers" funded by Agence Française du Développement AFD and implemented by Fair Trade Lebanon in the Bekaa region.

2- Objective

Tawazon Tabie project is designed to strengthen the resilience of farmers and producers in Lebanon's Bekaa region in tackling climate change. This will be achieved through activities centered around raising awareness, providing education, and providing economic support. The project aims to assist 180 farmers and 120 producers through training programs and provision of equipment and inputs for better access to means of production and practices adapted to climate change. FTL is seeking a local expert to conduct a needs assessment for the farmers and food processors to identify their needs in terms of trainings and in-kind support.

3- Output

The expert will thoroughly assess each group of farmers and group of food processors to identify existing gaps and needs in order to develop training material and in-kind support for both groups. The selected expert will be responsible to conduct the needs assessments with 9 groups of farmers and 6 groups of food processors in Bekaa.

4- Deliverables

The expert is expected to conduct a thorough needs assessment and deliver a report detailing findings and supporting documents (survey and analyses) of both farmers and food processors groups.

5- Qualifications

- Higher university degree in agriculture or any relevant field

- Minimum of 5 years of experience in agricultural development and food production with specific knowledge of agricultural and agri-food systems in Lebanon.
- In-depth knowledge of the Lebanese context
- Proven experience in conducting needs assessments.
- Excellent communication skills
- Proficiency in Arabic is required; English is highly preferred.
- Drives results

6- Skills

- Adheres to FTL values
- Good interpersonal communication skills
- Engaged in developing self and others
- High degree of self-motivation
- Excellent leadership, team building, and management skills
- Good time management
- Organized and able to create multiple timelines and schedules
- Good knowledge of Arabic and English

7- Payment terms

- Payments will be made through bank cheques
- Each invoice, along with the corresponding deliverables, will be paid within 15 days of submission
- A 8.5% tax will affect the final invoice

8- How to apply

Applicants are requested to send their:

- Portfolio + references
- CV and ID of trainer and / or Owner company
- Short concept-note related to the abovementioned intervention
- Acknowledgment letter of payment modality
- Detailed budget

to: [**procurement@fairtradelebanon.org**](mailto:procurement@fairtradelebanon.org)

The detailed workplan will be developed and agreed upon in coordination with the FTL team.

Only selected candidates will be contacted.