



TERMS OF REFERENCE (MON-001)

Coaching/ Project Management for farmers

Location: Lebanon – Akkar Region

Project Title: Food For Akkar

Coordinates with: Project Coordinator

Procurement Activity to be submitted by: *Mid-May 2024*

Dead line related to the posting: 5 April 2024

Contact: procurement@fairtradelebanon.org

SCOPE OF WORK

1- Summary

Fair Trade Lebanon is looking for Project Management Expert with agricultural background to do coaching visits for farmers

2- Objective

The main objective of the project is to improve the overall food security of Akkar region through maintaining farmer's productivity and ensuring equitable access to fresh produce.

The project is built around two main components:

- Emergency component: Improve the access to agricultural products for 10 groups of farmers and 200 households in the current crisis context.
- Development component: Strengthen the resilience of 10 groups of farmers to ensure a sustainable activity.

One of the objectives Fair Trade Lebanon is responsible for is strengthening Vulnerable community members with business development skills training in the Value Chain.

Fair Trade Lebanon is looking for Project Management Expert with agricultural background to do coaching visits for farmers

3- Outcomes

The coach/ Project Management expert has to visit 200 farmers (1 hour each visit) within two months starting on 15 May and provide them with specific management advice and guidance.

4- Deliverables

- Visit 200 farmers' land in Akkar, 1 hour each visit

- Provide an activity report after 200 visits including a short description on the farmers land situation, the advice and guidance given, the farmers interaction and the farmer's needs.

5- Qualifications

- University degree in agriculture engineering.
- Minimum 5 years' experience as an agricultural engineer on field.
- Proven knowledge of Fair-Trade principles.

6- Skills

- Adheres to FTL values
- Good interpersonal communication skills
- Engaged in developing self and others
- High degree of self-motivation
- Excellent leadership, team building, and management skills
- Good time management
- Organized and able to create multiple timelines and schedules
- Good knowledge of Arabic and English

7- Payment terms

- Payments will be made only through bank transfer or bank cheques
- The price will be paid in USD while the VAT will be paid in LBP based on the official exchange rate on the date of the invoice.
- Payment will be made within 15 business days of invoice receipt.

8- How to apply

Applicants are requested to send their:

- Portfolio,
- CV and ID of trainer
- Short concept note related to the abovementioned intervention
- Detailed budget

to: **procurement@fairtradelebanon.org**

The detailed workplan will be developed and agreed upon in coordination with the FTL team.

Only selected candidates will be contacted.